KELVEDON HATCH PARISH COUNCIL

Attachment 4c – Chairman & Parish Clerk Report November 2026

1. Next Parish Pump? - Tom - Feb Ian P – March John C -April Linda M – May John C – June Mat – July Linda – Sep Steve-Oct Richard-Nov
2. Swan Pond rainwater project – Waiting for quotes to remove silt / borehole report.
3. New bus shelter in Blackmore Road – checking with Delta Housing / Estuary.co.uk. - 6th Nov
4. Love your Bus – Up and running now until 26th July 2027 – first report to ECC to be sent next week.
5. Play Area – New Play bark installed - Waiting for swing replacement from latest vandalism 31st July 2026 and to swap the way access doors swing.

No more updates:

6. BBC – Rubbish formal complaints / Remuneration panel recommendations for PBA. / damaged Disabled sign / waiting for gas cylinders answers.
7. ECC – Wow initiative for school / Bridleway damage sign - School Road x Ongar Road puddles.
8. Cllr. L. Wagland was working on the School Road speed sign that was working out of hours. (as reported by D. Jobbins)

Pending:

Eagle Lane – Byway

Clerk has been sourcing quotes to cut overgrown hedges (Blackmore Rd – towards Ongar Rd end).

KELVEDON HATCH PARISH COUNCIL

Attachment 5a

October 2026 Bank Reconciliation

Unity Trust Bank Unity Current Account
T2
Sort Code: 60-83-01 Account Number: 20450889

	Details	Date	Amount
Bank Balance	Monthly Bank Statement	30-Sep-26	£64,115.39
Less Unpresented Cheques & Payments	N/A		
Less Payments			-£9,864.64
SUB TOTAL			£63,695.39
Plus cheques not yet banked	N/A		
	£87,406.50 precept & £25,664.74		
Plus receipts	Hinckley & Rugby (£25,210.68)		£113,281.24
Balance in banking record		31-Oct-26	£167,531.99

United Trust Bank Business 100d - Notice Account
Sort Code: 30-01-51. Account Number: 10034987

	Details		Date	Amount
Bank Balance				£82,936.44
Withdrawls	N/A			£0.00
Deposits				£0.00
Plus interest		3.90%	3.80%	£4,135.72
Balance in banking record				£87,072.16
TOTAL RESERVE				

Hinckley & Rugby 45d - Notice Account
Sort Code: 40-05-30. Account Number: 74575938 Ref: 16040162830

	Details		Date	Amount
Bank Balance				£0
Withdralws	N/A			£0.00
Deposits				£0
Plus interest		4.30%		
Balance in banking record				£0
TOTAL RESERVE				**£87,072.16**
FULL TOTAL				**£254,604.15**

KELVEDON HATCH PARISH COUNCIL

Attachment 5b – Unity Trust October 2026 Bank Statement – pdf

Attachment 8 – Swan Pond – bore hole report – pdf's attached with full quotes

Company Name	Quote
[redacted]	

Attachment 9 – Swan Pond – silt removal quotes

Company Name	Quote	Details	Remove silt from site	Method
[redacted]		Remove 2-3 ft *	yes	Graber
		Remove 1 ft	no	Truxor machine
		40/50 cm	no	Truxor machine

KELVEDON HATCH PARISH COUNCIL

Attachment 10 – Play Area CCTV

Dear Louz,

Further to our meeting regarding the ongoing incidents of anti-social behaviour at the Kelvedon Hatch play area.

Having considered the information provided, I support the installation of CCTV as a proportionate measure to help deter and reduce anti-social behaviour at the site. However, CCTV is likely to be most effective when implemented as part of a wider problem-solving approach, supported by appropriate signage, community engagement and targeted patrol activity.

CCTV Installation

I recommend that CCTV be installed to provide a visible deterrent, assist in the identification of offenders and support the gathering of evidential material where offences occur. Consideration should be given to mounting the camera on the existing telegraph pole, subject to the necessary enquiries regarding the redundant power cable and ownership of the pole. Vegetation and tree cover should also be assessed to ensure they do not obstruct camera views or reduce the effectiveness of any solar-powered equipment.

When selecting a CCTV system, it is important that the equipment is suitable for the operational environment and provides an appropriate level of image quality, storage capacity, reliability and remote monitoring capability. (As a representative of Essex Police, I am unable to recommend specific products or suppliers but agree that the details of the camera that you have selected appear suitable).

Signage

The installation of CCTV should be supported by clearly visible signage at all entrances and access points to the recreation ground. Prominent signage can act as an effective deterrent in its own right and should clearly advise visitors that CCTV is in operation. The Information Commissioner's Office (ICO) recommends that individuals are made aware when surveillance systems are being used and why monitoring is taking place (e.g. for crime prevention reasons).

Given the age and condition of the existing signage, consideration should also be given to replacing or refreshing signs across the site to maximise their impact.

Community Communication

I would also recommend publicising any security improvements through the parish magazine, community noticeboards, parish council website and social media channels. Informing residents that action is being taken can help increase public confidence, encourage reporting and reinforce the message that anti-social behaviour will be challenged.

Patrol Activity

If funding permits, targeted security patrols should be considered alongside the CCTV installation. Patrol activity is generally most effective when intelligence-led and deployed during periods when incidents are most likely to occur. Based on common patterns of youth-related anti-social behaviour, this is likely to include after-school periods, evenings, weekends and school holiday periods.

Partnership Working

I would also encourage engagement with the local Neighbourhood Policing Team, who may be able to support ongoing problem-solving activity and provide additional advice regarding crime trends in the area. The local Neighbourhood Policing Team is Ps Lauren Sharland – lauren.sharland@essex.police.uk

In summary, I consider the installation of CCTV, supported by effective signage, community communication and targeted patrol activity, to be a proportionate and appropriate response to the issues that have been identified at the playground.

Should you require any further crime prevention advice, please do not hesitate to contact me.

Kind regards,

Andrew **Simpson**
Crime Prevention Tactical Adviser
Essex Police

Attachment 11 – Kelvedon Hatch Tennis Club grant application - pdf

Attachment 12 – Emergency Plan

This note is for the new councillors who have joined the KHPC and as revision for those already on the **Emergency WhatsApp** group call.

Emergency planning is an important but neglected duty of both ECC and BCC. The previous government introduced the concept of '*community preparedness/resilience'*, requiring the statutory agencies to consult local communities in their plans but did not follow this up until recently.

We are a relatively quiet parish, but we will be vulnerable to the anticipated power outages and storms this winter as well as the possibility of disruptions to IT systems and food deliveries.

A significant number of residents are 'vulnerable', ie. over 60s, small children, families on benefits etc and most of the parish are reliant on motor transport for work, school, shopping, and health appointments.

In the event of an emergency help would come from the blue-light services, the utilities, Brentwood Borough Council, and Essex County Council. The Parish Council would have a limited role, set out below:

- Act as a focal point of information for both parishioners and incoming agencies such as police, fire, health, Essex/Brentwood services, and utilities.
- Provide immediate short-term shelter (Fane Hall and Village Hall) and support for any parishioners displaced from their home pending arrangements by Brentwood Borough Council.

All councillors and others on the Emergency WhatsApp group have an aide memoir which explains how the telephone tree will operate and how information will be collected using the national standard format known as 'METHANE'. These will be handed out and emailed.

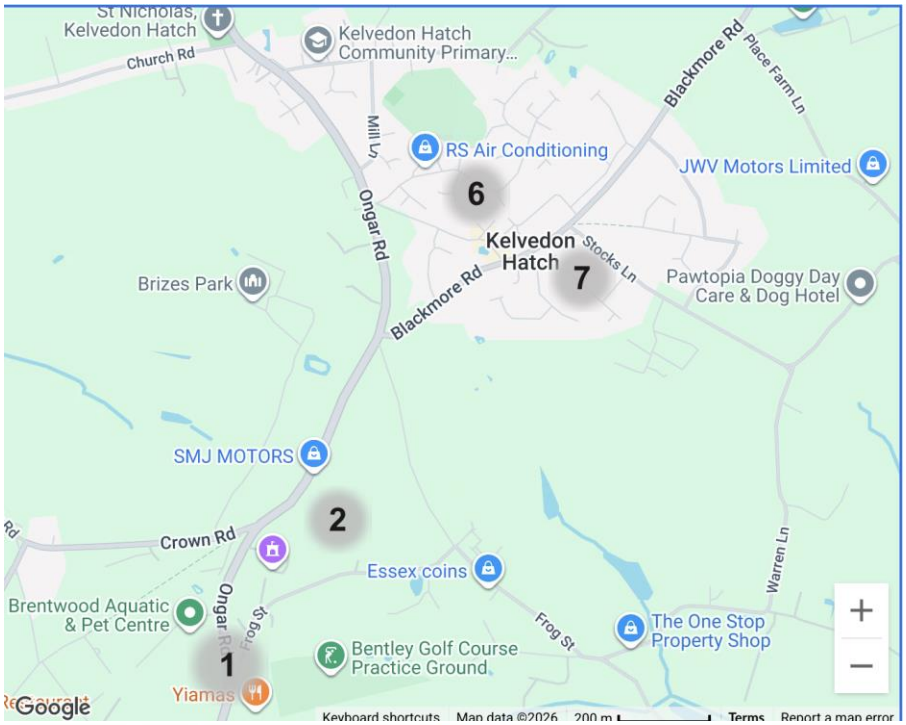
Recommendation: pending further advice from the authorities, KHPC will reinforce the messages given out by government to prepare for a potential three-day disruption to normal life, using the website, parish magazine and social media.

The Neighbourhood Plan may also prove a useful means of encouraging such preparedness and extending the use of small WhatsApp groups in the village and surrounds.

Cllr. Tom Pine

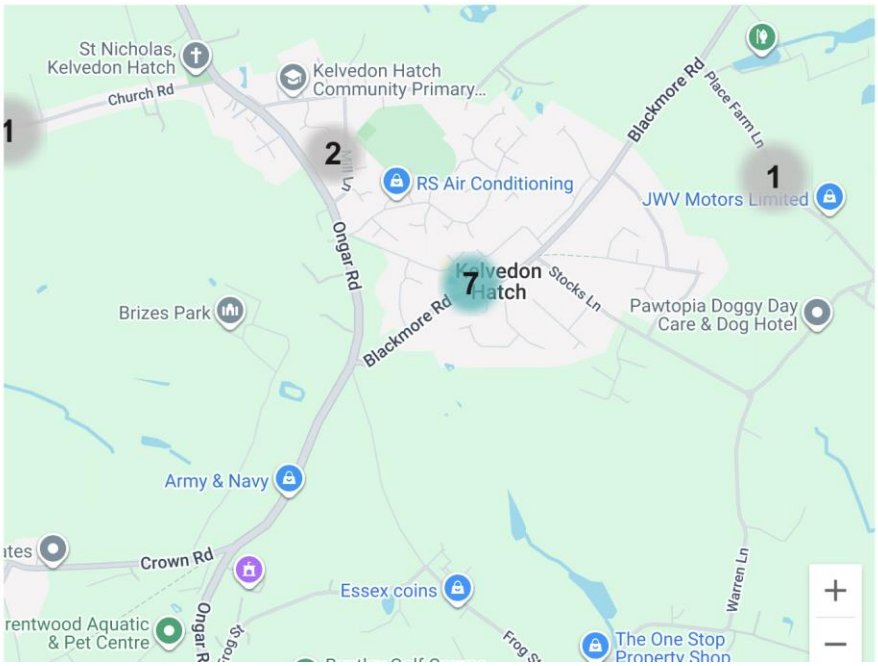
Attachment 15 – Standing Orders – word doc

Attachment 16 - Crime, Disorder, and Community Safety



All Crimes (189)

August 2026



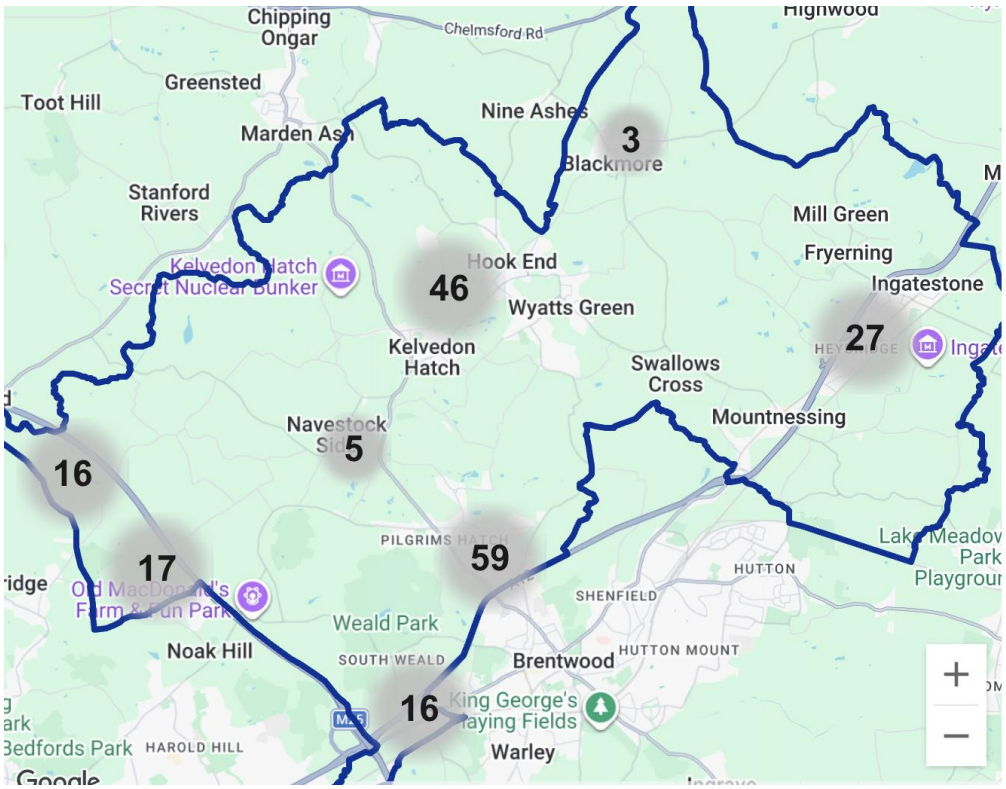
All Crimes (169)

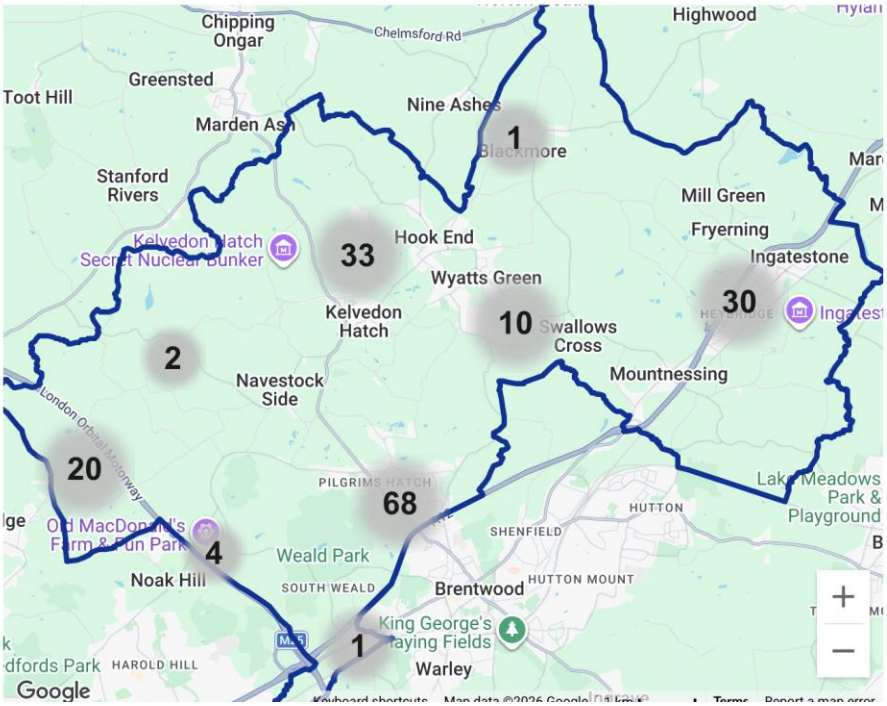
September 2026

7 crimes were reported here in September 2026

Violence and sexual offences	4
Criminal damage and arson	1
Public order	1
All other crime	1

KELVEDON HATCH PARISH COUNCIL





Attachment 17 - Community Safety / Serious Crime – Letter – word doc

Attachment 18 – Planning Applications

KELVEDON HATCH PARISH COUNCIL

26/00141/HHA - 5 The Thorns Ongar Road Kelvedon Hatch Essex CM15 0DE
Formation of a front Dormer, construction of a single storey rear extension with first floor dormer, alterations to fenestration & refurbishment of existing derelict property. Pending Consideration

26/00194/LBC - The Shepherd Inn Blackmore Road Kelvedon Hatch, Essex CM15 0AT
Listed building consent is sought for the removal of the existing roof tiles and installation of new Tudor handmade clay tiles and upgrade of thermal values with installation of thermafleece sheeps wool permeable insulation to roof. **No Objection – Pending Consideration**

ESS/03/26/BRW Place Farm Lane – Waste recycling facility – Rejected
ECC confirmed that they received 2110 submissions
700 online 210 letters & 1200 – change.org petition – EOI not required - **A lot of complaints from residents about this facility working – noise and pollution.**

26/00079/FUL - Place Farm Place Farm Lane Doddinghurst Essex CM15 0JA – Objected - **Pending Consideration**
Proposed earth bund for security purposes that does not seek to retain, regularise, amend, extend or otherwise rely upon any earthworks that are subject to enforcement on this site, but which is an entirely separate and independent development that has nothing in common with the action presently being taken by Essex County Council. The bund will be formed from clean soil derived from the site and is submitted to Brentwood Borough Council in accordance with the express written instruction of Essex County Council. Accordingly, the proposal does not involve development that is subject to an extant enforcement notice.

26/00755/OUT - Land of Eagle Field, Ongar Road
Outline application for the provision of up to 49 dwellings (Class C3), including vehicular access, landscaping, public open space, drainage and associated infrastructure (Appearance, Landscaping, Layout and Scale reserved matters) - Objected - **Pending Consideration**

26/00801/FUL - Kelvedon Hall Kelvedon Hall Lane Kelvedon Hatch Essex, CM14 5TN
Creation and operation of a motocross track and practice track, and the retention of three ancillary outbuildings (retrospective) - Objected - **Pending Consideration**

26/00927/HHA & 26/00926/HHA - 20 & 22 Ongar Road, Kelvedon Hatch Essex CM15 0AA
Extend garage to front, raise roof and convert to form annex and store - Objected - **Pending Consideration**