

KELVEDON HATCH PARISH COUNCIL

DRAFT - Minutes of the Kelvedon Hatch Parish Council Extraordinary Meeting held on Wednesday 5th August. Meeting Room, Village Hall, School Road, Kelvedon Hatch, Brentwood, Essex, CM15 0DL

Present: Cllr. L. Matthew (Chairman), Cllr. T. Pine, Cllr. R. Woods, Cllr. J. Collier, Mrs. L. Loizou – Parish Clerk & RFO and 5 members of the public.

Meeting started at 8:00pm

No.	Item
EXT/KHPC/0826/1	Acceptance of Apologies for absence. It was resolved: <i>To accept the received apologies with reasons for absence from Cllr. S. Saunders, Cllr. R. North, Cllr. I. Plunket, Cllr. M. Steczek, Cllr. J. Wright.</i> Proposed: Cllr. L. Matthew Seconded: Cllr. J. Collier
EXT/KHPC/0826/2	Declarations of interest & amendments to the register of members' interests. To receive declarations of interest pertaining to matters included in this agenda, whether they be personal and/or prejudicial. No changes
EXT/KHPC/0826/3	Suspension of the meeting to receive reports, questions and/or comments from: - Essex County Council Member - Brentwood Borough Council Member - Chairman & Parish Clerk – Attachment 4c - Members of the public
EXT/KHPC/0826/4	Central Connect payment – Love your Bus grant It was resolved that: <i>KHPC to pay Central Connect £50,000 for the new 64 bus service as per Love your Bus – Travel Essex grant agreement.</i> Proposed: Cllr. J. Collier Seconded: Cllr. R. Woods
EXT/KHPC/0826/5	Transfer of funds from savings account to current account. It was resolved that: <i>KHPC will close and transfer the total amount from Hickley & Rugby's current account from savings account.</i> Proposed: Cllr. J. Collier Seconded: Cllr. L. Matthew
EXT/KHPC/0826/6	Swan Pond It was resolved that: <i>KHPC to approve emergency works up to £20,000 (silt removal, bore hole report and clay seal).</i> Proposed: Cllr. T. Pine Seconded: Cllr. J. Collier The pond relies on rainfall to maintain healthy levels and so it has dried out during the drought this year. This situation will only change if there is heavy and prolonged rainfall next winter. The Parish Council has obtained drainage maps and commissioned a survey which showed that the original run-off pipes from nearby properties were capped in error some thirty years ago. A consultant was employed to assist with grant applications and £5,000 was granted by Affinity Water. Ecological surveys were made so that we have evidence to support future grant and planning applications.

Signed: _____

Date _____

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	Advice is being sought from various companies and ECC, see draft letters in Clerk's Report attachment 4c. The pond has a thick layer of silt on top of a clay base so dredging cannot be done but we should use this opportunity to employ a specialist to assess the condition and structure of the clay base, hence the motion.
EXT/KHPC/0826/7	Eagle Lane plot To discuss the Eagle Lane plot – Brentwood enforcement officers up to date with developments.
EXT/KHPC/0826/8	TPO requests for Eagle Lane, Swan Pond and Swan Lane It was resolved that: <i>KHPC will apply for TPO orders for all trees in Eagle Lane, Swan Pond, Swan Lane and Ongar Road (bordering Eagle Field) to help protect the "wildlife corridors".</i> Proposed: Cllr. T. Pine Seconded: Cllr. J. Collier As one of the first steps in drafting a Neighbourhood Plan (KHPC motion) the trees and shrubs in Eagle Lane, Swan Pond, Swan Lane, and Ongar Road bordering Eagle Field are obvious community amenities, complementing the rural character of the village, as well as acting as wildlife corridors (Essex Local Nature Recovery Policy). BCC will determine which trees qualify, hence the motion.
EXT/KHPC/0826/9	Information items from members. Matters for <i>information only</i> with a view to placing on a future agenda. Play Area update – Insurance – Risk Assessment – waiting for these things to be approved before re-opening it to the public. Cllr. R. Woods – National Emergency Briefing to be added to the newsletter

Meeting closed at 8:52pm

Signed: _____

Date _____