

KELVEDON HATCH PARISH COUNCIL

Attachment 4c – Chairman & Parish Clerk Report May 2026

1. Next Parish Pump? - Tom - Feb Ian P – March John C -April Linda M – May
Richard – June Mat – July Steve – Sept

2. Reports about new developments problems. S-Type security is doing 1 extra hour per week and the covered the May bank holiday weekend around Eagle Lane.
3. Swan Pond rainwater project – ecological and eDNA reports – booked for 16th June.
4. Clerk has been sourcing quotes to cut overgrown hedges.
5. Quote for gas cylinders recycling £480

No more updates:

6. BBC – Rubbish formal complaints / Remuneration panel recommendations for PBA. / broken drain cover in alleyway / damaged Disabled sign / NATS team?
7. ECC – Wow initiative for school / Bridleway damage sign - School Road x Ongar Road puddles / Overgrown hedges (Ongar Rd near camping shop).
8. Replacement Nest swing has been ordered. Insurance company agreed to it.
9. Cllr. L. Wagland was working on the School Road speed sign that was working out of hours. (as reported by D. Jobbins)
10. Waiting for response of Affinity Water – Rooting for Wildlife grant £5k
- 11.

Pending:

- Ongar – parking around camping shop - greenery also needs cutting down
- New Bus Shelter – we will need new ECC support.
- Eagle Lane – Byway
- Luther's close parking barriers repairs have been booked.

KELVEDON HATCH PARISH COUNCIL

Attachment 5a

May 2026 Bank Reconciliation

Unity Trust Bank Unity Current Account
T2

Sort Code: 60-83-01 Account Number:
20450889

	Details	Date	Amount
Bank Balance	Monthly Bank Statement	30-Apr-26	£103,864.59
Less Unpresented Cheques & Payments	N/A		
Less Payments			-£9,376.31
SUB TOTAL			
Plus cheques not yet banked	N/A		
Plus receipts			£1,375.00
Balance in banking record		31-May-26	£95,863.28

United Trust Bank Business 100d -
Notice Account

Sort Code: 30-01-51. Account Number:
10034987

	Details	Date	Amount
Bank Balance			£82,936.44
Withdrawals	N/A		£0.00
Deposits			£0.00
Plus interest	3.90% 3.80%		£4,135.72
Balance in banking record			£87,072.16

TOTAL RESERVE

Hinckley & Rugby 45d - Notice Account

Sort Code: 40-05-30. Account Number:
74575938 Ref: 16040162830

	Details	Date	Amount
Bank Balance			£25,000.00
Withdrawals	N/A		£0.00
Deposits			£210.68
Plus interest	4.30%		
Balance in banking record			£25,210.68

TOTAL RESERVE

£112,282.84

FULL TOTAL

£208,146.12

Attachment 5b – Unity Trust May 2026 Bank Statement – pdf

Attachment 6 – Budget up to date (May 2026) – excel file

KELVEDON HATCH PARISH COUNCIL

Attachment 6a – RFO report

Responsible Financial Officer's Report

The Parish Council's financial situation is stable and on the path for some big improvements. For 2026/2027 the precept is £174,813 a bigger increase than normal as we are trying to rebuild up the reserves.

Update on the bigger projects expected for this year:

1. Swan Pond project – rainwater collection – ongoing – 16th June reports being done.
2. Play Area – replace some old equipment and waiting to receive replacement nest swing which will be covered by the insurance company.
3. New bus shelter for Blackmore Road – we need ECC new councillor approval
4. Love your bus grant – grants have been approved, just waiting for Central Connect contracts to be signed.

A CILF payment for Enderly development has been authorised by Brentwood Borough Council and we are waiting to receive £7,104.20.

“Greater Essex LGR” are still to be come and they would probably bring some changes with them and we should be prepared.

The Internal Audit has been received with 3 recommendations:

1. Update Standing Orders to match £30,000 reference in the Financial Regulations for the Public Contracts Regulations 2015. - **Updated**
2. When applicable, the council's response to the Internal Audit recommendations should be contained in the minutes of the meeting.
3. It is a requirement that items raised in the External Auditor's report be recorded in the minutes along with any actions to be taken

Points 2 & 3 understood and will do from now on.

Overall, it is very likely that next year precept will have to be increased again in order to carry on building up reserves to previous levels.

KELVEDON HATCH PARISH COUNCIL

Attachment 6b - Regular Payments Schedule:

Monthly:

Evergreen – Litter picking and bus shelters maintenance

S-Type Security – Security

Magic Mouse – Village Newsletter printing

Village News editor

Microsoft & Publuu software

Wages / HMRC / Pension

Office Rent and services

Meetings set up

Every Quarter

War Memorial – Swan Pond & Play Area maintenance

BBC – Rubbish collection

Payroll Service

Yearly

Kelvedon Hatch Village Hall Trust – Poors Field use

Kelvedon Hatch Football Club – Poors Field maintenance

Insurance

Internal Audit

External Audit

EALC – NALC – SLCC – BBCPA - RCCE – BBARUA - memberships

Website Hosting

Website Maintenance

AntiVirus software

Newsletter distribution

Attachment 7 – Internal Review

Attachment 7a – AGAR – Internal Review page

Attachment 8 - Annual Governance and Accountability Return 2025/26 Section 1.

PAGE 4 & Annual Governance and Accountability Return 2025/26 Section 2. PAGE 5

KELVEDON HATCH PARISH COUNCIL

Attachment 10 – Env. Cttee draft minutes – word document

Attachment 11 – Play Area report

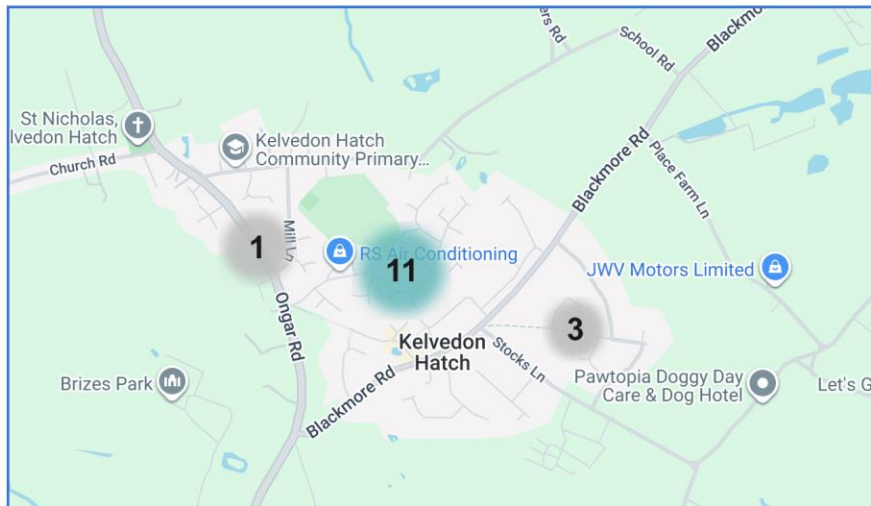
Attachment 13 – Local Nature Recovery Action plan – word document

Attachment 16 – Crime, Disorder, and Community Safety

A lot more reports about youths on electric scooters/bikes being rude. Some reports also of a youth with a knife.

Police records – April 2026 and March 2026 below for comparison, more crimes in April.

Click on a hotspot to see more details. Alternatively, [view as A-Z list](#).



Crime type and time period title

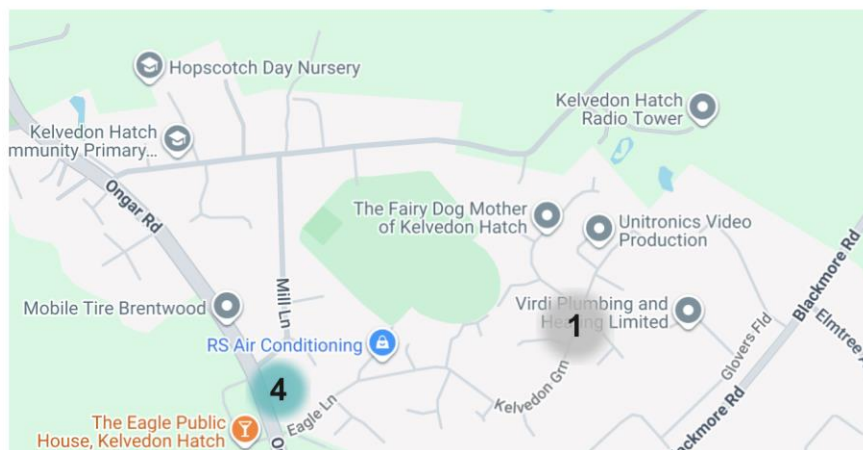
All Crimes (128)

April 2026

11 crimes were reported here in April 2026

Violence and sexual offences	6
Possession of weapons	2
Public order	2
All other crime	1

Click on a hotspot to see more details. Alternatively, [view as A-Z list](#).



Crime type and time period title

All Crimes (136)

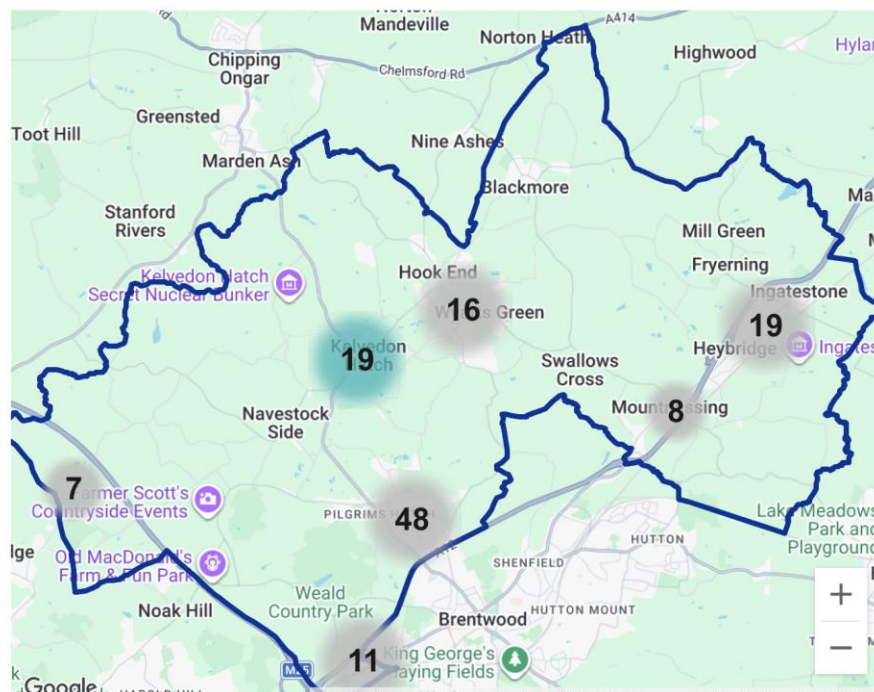
March 2026

4 crimes were reported here in March 2026

Violence and sexual offences	3
Criminal damage and arson	1

KELVEDON HATCH PARISH COUNCIL

Click on a hotspot to see more details. Alternatively, [view as A-Z list](#).



Crime type and time period title

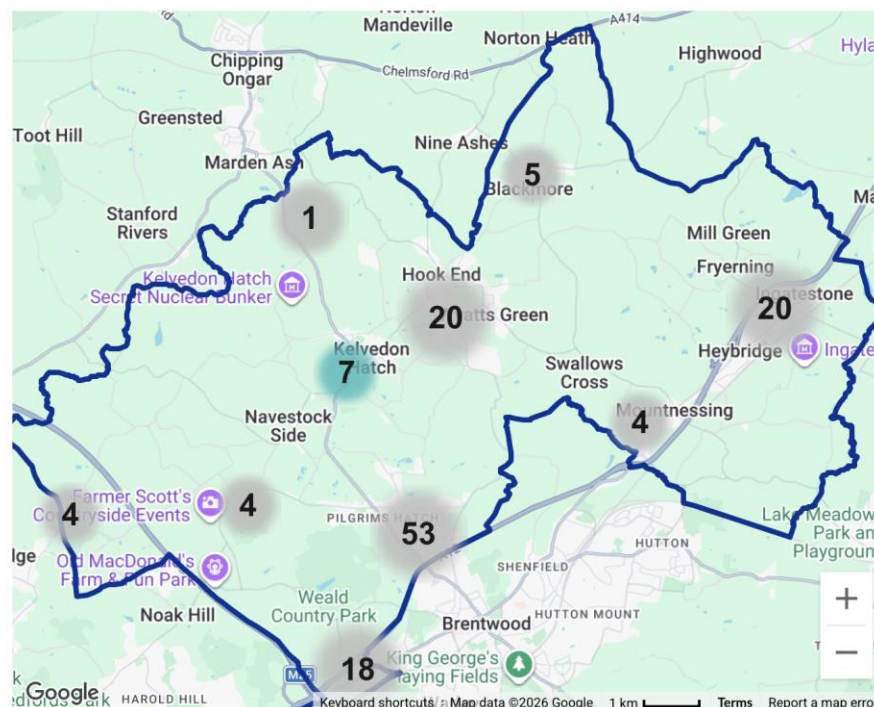
All Crimes (128)

April 2026

19 crimes were reported here in April 2026

Violence and sexual offences	11
Possession of weapons	2
Public order	2
All other crime	4

Click on a hotspot to see more details. Alternatively, [view as A-Z list](#).



Crime type and time period title

All Crimes (136)

March 2026

7 crimes were reported here in March 2026

Violence and sexual offences	3
Vehicle crime	2
Other theft	1
All other crime	1

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Attachment 21 – Planning Applications

26/00141/HHA - 5 The Thorns Ongar Road Kelvedon Hatch Essex CM15 0DE

Formation of a front Dormer, construction of a single storey rear extension with first floor dormer, alterations to fenestration & refurbishment of existing derelict property. **Pending Consideration**

26/00194/LBC - The Shepherd Inn Blackmore Road Kelvedon Hatch, Essex CM15 0AT

Listed building consent is sought for the removal of the existing roof tiles and installation of new Tudor handmade clay tiles and upgrade of thermal values with installation of thermafleece sheeps wool permeable insulation to roof. **No Objection – Pending Consideration**

ESS/03/26/BRW Place Farm Lane – Waste recycling facility – Objected

ECC confirmed that they received 2110 submissions

700 online

210 letters

1200 – change.org petition