

KELVEDON HATCH PARISH COUNCIL

Attachment 4c – Chairman & Parish Clerk Report December 2025

- Next Parish Pump? - Tom P – Feb Ian P – March John C -April Linda M – May
- Play area work – Potential date 24th – 26th March 2026
- Working on Love your Bus grant – waiting for NiBS buses response
- Bus service survey (residents) done – 4 responses so far.
- New office space? Do we need a plaque outside?

No more updates:

- Sat Nav plaque for Eagle Lane – received and waiting to be installed.
- BBC – damaged planter - Received offer of £50 towards buying a new one.
/ Remuneration panel recommendations for PBA.
- ECC – damaged Disabled sign / Wow initiative for school / Bridleway damage sign.
- ECC LEVI project (Locality Fund) - Water fowl refuge is in place now – Grant money to be claimed.
- New defibrillator has been received – waiting to be installed at Shepherds Public House.
- I have been trying to find who is responsible for the drain cover in the alley way between Roding Drive and the field. It is very dangerous.

Pending:

NATS team – trim around street names –

Ongar – parking around camping shop - greenery also needs cutting down

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Attachment 5

December 2025 Bank Reconciliation

Unity Trust Bank Unity Current Account T2

Sort Code: 60-83-01 Account Number:
20450889

	Details	Date	Amount
Bank Balance	Monthly Bank Statement	30-Nov-25	£66,991.23
Less Unpresented Cheques & Payments	N/A		
Less Payments			£14,850.70
SUB TOTAL			
Plus cheques not yet banked	N/A		
Plus receipts			£0.00
Balance in banking record		31-Dec-25	£52,140.53

United Trust Bank Business 100d - Notice
Account

Sort Code: 30-01-51. Account Number:
10034987

	Details	Date	Amount
Bank Balance			£82,936.44
Withdrawals	N/A		£0.00
Deposits			£0.00
Plus interest		4.30% 3.90%	£4,135.72
Balance in banking record			£87,072.16

TOTAL RESERVE

Hinckley & Rugby 45d - Notice Account

Sort Code: 40-05-30. Account Number:
74575938 Ref: 16040162830

	Details	Date	Amount
Bank Balance			£25,000.00
Withdrawals	N/A		£0.00
Deposits			£0.00
Plus interest		4.30%	
Balance in banking record			£25,000.00

TOTAL RESERVE

£107,936.44

Attachment 5a – Unity Trust December 2025 Bank Statement – pdf

Attachment 6 – Finance Cttee minutes

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Attachment 7 – Budget 2026 – 2027 – excel attachment to email.

Attachment 9 - Review the Regular Payments Schedule. Attachment 9 (new ones in red)

Attachment 11 – Blackmore Road – Bus shelter



Attachment 14 – Internal Control policy – word document

Attachment 16 – Consulting for Swan Pond project quote – word document

Attachment 17 – Crime, Disorder, and Community Safety

On Monday 15th December at approximately 1820 I was on patrol in the Kelvedon hatch I went down fox hatch at the bottom of the road a resident stopped me and asked if I had been informing of a motorbike is driving down swan lane between 1300-1500 and stopping to smoke weed she said that she has reported the incident to the parish council but apart From that everything else in the area is fine and she said we are doing a great thing and service in the area.

Attachment 18 – Brentwood Borough Council – Voluntary litter picking documents review – email forwarded

Attachment 19 – Planning Applications

25/01123/HHA - 43 Blackmore Road Kelvedon Hatch Essex CM15 0AZ - Demolition of existing garage and construction of single storey front/side extension - No Objection - **Approved**

25/01212/HHA - Mewslade, Blackmore Road, Kelvedon Hatch, Essex, CM15 0BE – Proposed first floor side extension with pitched roof and alterations to fenestration. No objections - **Approved**

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25/01316/HHA - The Stables, Frog Street, Kelvedon Hatch, CM15 0JL- Single storey side extension and single storey front porch/canopy. 11 Dec – No objections – **Approved**