

KELVEDON HATCH PARISH COUNCIL

Attachment 4c – Chairman & Parish Clerk Report December 2025

- Next Parish Pump? -
- Play area work – waiting for date
- Swan Pond has been cleared for the winter.
- Planters – winter plants done.
- Bus service survey (residents) done – 4 responses so far.
- ECC LEVI project (Locality Fund) - Water fowl refuge is in place now – Grant money to be claimed.
- New defibrillator has been received – waiting to be installed at Shepherds Public House.
- I have been trying to find who is responsible for the drain cover in the alley way between Roding Drive and the field. It is very dangerous.
- Whats App emergency group has been tested
- We have 60 hampers, 40 seniors party and 25 Santa grotto forms.

No more updates:

- Sat Nav plaque for Eagle Lane – received and waiting to be installed.
- BBC – damaged planter - Received offer of £50 towards buying a new one.
/ Remuneration panel recommendations for PBA.
- ECC – damaged Disabled sign / Wow initiative for school / Bridleway damage sign.

Pending:

NATS team – trim around street names –

Ongar – parking around camping shop - greenery also needs cutting down

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Attachment 5

November 2025 Bank Reconciliation

Unity Trust Bank Unity Current Account T2

Sort Code: 60-83-01 Account Number:
20450889

	Details	Date	Amount
Bank Balance	Monthly Bank Statement	31-Oct-25	£76,805.82
Less Unpresented Cheques & Payments	N/A		
Less Payments			£10,394.59
SUB TOTAL			
Plus cheques not yet banked	N/A		
Plus receipts			£580.00
Balance in banking record		30-Nov-25	£66,991.23

United Trust Bank Business 100d - Notice
Account

Sort Code: 30-01-51. Account Number:
10034987

	Details	Date	Amount
Bank Balance			£82,936.44
Withdrawals	N/A		£0.00
Deposits			£0.00
Plus interest	4.30% 3.90%		£4,135.72
Balance in banking record			£87,072.16

TOTAL RESERVE

Hinckley & Rugby 45d - Notice Account

Sort Code: 40-05-30. Account Number:
74575938 Ref: 16040162830

	Details	Date	Amount
Bank Balance			£25,000.00
Withdrawals	N/A		£0.00
Deposits			£0.00
Plus interest	4.30%		
Balance in banking record			£25,000.00

TOTAL RESERVE

£107,936.44

Attachment 5a – Unity Trust November 2025 Bank Statement – pdf

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Attachment 7 – Poors Field – Maintenance agreement quote.

Attachment 8 – Blackmore Road – Bus shelter - pdf



Attachment 9 - Local Government Consultation – email forwarded

Attachment 13 – Community Climate Action - email

Attachment 14 – RCCE – Housing needs survey - pdf

Attachment 15 – Essex & Hers Air Ambulance – Grant application – email forwarded

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Attachment 17 – Eagle Field – Website statement

Kelvedon Hatch Parish Council statement on Eagle Field

15th February 2021

There has been some concerns and rumours raised regarding the works in Eagle Field. These are unfounded and the new owner, KH Land Holdings Ltd. has been talking with the Parish Council. There are discussions occurring to renew our licence to provide access to Eagle Field for the community. Please do note that Eagle Field is (and always has been) private land, and it is classified as a pasture field.

There are **no** plans to build houses, flats, a supermarket, provide hard standing for caravans, etc. on Eagle Field. It is **not** going to be opened up for any caravans or any other use. The new owner intends to carry out some remedial work and maintain the field as pastureland, i.e. what it was before the purchase. There was an overage attached to the sale of the land, stating that the new owner would have to pay a considerable sum of money extra if the land was developed within 10 years of the sale.

The new owner has been clearing the hedges and brambles to ascertain the boundaries of the field and carrying out some much-needed maintenance work on the trees. Unfortunately, the extent of the problems is bigger than first expected, so the works on Eagle Field will continue. As a result, Eagle Field will remain closed for public safety; there will be large machinery and dangerous equipment carrying out the works, and the resulting clean up that is needed. The new owner is also looking to make the site more secure.

Progress has also been made regarding Doddinghurst Common. The new owners will be meeting with the Green Lane Association to help stop the illegal off-roading that has damaged the land and has been a nuisance for affected residents.

Eagle Field has been a privilege for the community to enjoy, and it soon will be so again.

Terry
Parish Clerk

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Attachment 18 – Defibrillator installation quote:

ESTIMATE

Valid for 4 weeks from date

Date-04/12/25

Customer-Kelvedon hatch parish council

Address –

Project Type – Install Defibrillator to the external wall of the Shepherd Inn

Scope of works –

- Collect the defibrillator unit from the council and fix it to the external wall (left hand side) of the Shepherd Inn Pub
- Supply and fit a new RCBO to the existing Electrical distribution board
- Supply and run 1.5 SWA cable from the Distribution board to the defibrillator unit and terminate
- Supply and fit Internally a metal clad fused spur (unswitched)
- Certificate all works

For the total cost of £795.00

All costs subject to VAT

If you wish to proceed with these works, I would ask for your acceptance of this quotation to be by writing (email or Text message)

We will require 20% deposit on commencement of the works on site (this would need to be cleared funds in our account or cash equivalent on day 1 of the project), with the balance paid in full on the completion of the works on site

May I take this opportunity to thank you for inviting us to quote for the above works, if you have any queries or require any further information, please do not hesitate to contact me

Lee Barnes ACIOB

07557491782

ljbuilding@hotmail.com

Attachment 19 - Kelvedon Hatch Village Hall – Notice of Hire fee increases

Year	Play Area	Poors Field	Meeting Room	Main Hall
2025	£855.28	£8,054.72	£8.64	£17.50
2026	£997.25 year	£9391.80 yearly	£10.08 p /hour	£20.37p /hour
% change	16.66	16.66	16.67	16.40

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Attachment 20 – Planning Applications

25/00907/FUL - Kelvedon Hatch County Primary School, School Road, Kelvedon Hatch, Essex, CM15 0DH -
Extension to existing school build to create a new reception area - **No Objection - Approved**

25/01101/TPO - 21 Glovers Field Kelvedon Hatch Essex CM15 0BA - Oak tree, whole crown to be reduced by 3 metres and a thinning of the epicormic growth - **No Objection - Approved**

25/01123/HHA - 43 Blackmore Road Kelvedon Hatch Essex CM15 0AZ - Demolition of existing garage and construction of single storey front/side extension - **No Objection - Pending Consideration**

25/01059/FUL - Mikalian Blackmore Road Kelvedon Hatch Essex CM15 0AP - Construction of 3 new dwellings. – **Objected Withdrawn**

23/00575/COND/12 - Land at Brizes Corner Field, Blackmore Road, Kelvedon Hatch, Essex - Discharge of Condition 23 - (Secure by Design Statement) of application 23/00575/FUL (Residential development of land for up to 24 Dwellings with associated vehicular access, parking, public open space, attenuation and landscape enhancements). - **Approved**

25/01212/HHA - Mewslade, Blackmore Road, Kelvedon Hatch, Essex, CM15 0BE – Proposed first floor side extension with pitched roof and alterations to fenestration. **No objections - Pending Consideration**